



Calculating your Class Cap

(2023–2024)

Course Type (with code)	Class Cap	Central Flex (10%)	Course Type (with code)	Class Cap	Central Flex (10%)
University (“U”)	30	+2	Workplace (“E”)	19	+2
Academic (“D”)	28	+2	Technical Shops* & Family Studies practical classes where equipment being used poses a safety hazard	19	+2
University & College (“M”)	28	+2	Essential, Pathways, Workways, Literacy, Learning Strategies, PAL/Transitions	15	+2
College (“C”)	28	+2	Co-op (each 1.0 credit assigned to a co-op teacher shall be deemed equivalent to a 1.0 pupil) Please read article 13.10.03 of the Collective Agreement	25	+2
Open (“O”) grade 11, 12 levels	27	+2			
Applied (“P”)	24	+2	Dual Credits	22 credits	+2
Open (“O”) grade 9, 10 levels			MSIP classes [there should be none of these]	31	+2
De-streamed (“W”) OSSTF is NOT in agreement with the Board.	26	+2	E-Learning Classes [in effect on Day 1]	35	0

* *Grade 9 Integrated Technology courses where students use stationary powered equipment, compressed air tools, torches, hand-held power tools (designed to shape, cut, grind, or bore holes into materials), and/or equipment required by the Employer to have a “Stop” sign affixed to them shall be considered a class where “equipment being used poses a safety hazard”, regardless of the frequency and regularity of use of such tools or equipment*

<p>Step 1: Identify the course assignment from the “Course Type (with code)” column. If you have a Multi-level or Multi-grade course (i.e. a combined course), use the course type that has the lowest “Class Cap” value.</p> <p>Step 2: The corresponding value in the “Class Cap” column is the MAXIMUM number of students allowed in that class.</p>	<p>Check: If your cap is within the central flex 10% (+2 flex), it must be noted by the Board and OSSTF, please keep track and let your Branch Steward know.</p> <p>You can only have 2 out of 3 classes (if full time) being pierced by the central flex (10%) per semester.</p>
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COMPARE the class cap with the actual class size. Do this on a regular basis.
Count ALL students in your classes (registered, integrated, etc.)
INFORM your Steward immediately of any class cap violation,

Class caps are in effect as of

Sept 19, 2023 (Sem 1) & Feb 16, 2024 (Sem 2)

(E-Learning Courses: caps are in effect the **FIRST** day of each semester)