



# Calculating your Class Cap

## (2022–2023)

Course Type (with code)	Class Cap	Central Flex (10%)	Course Type (with code)	Class Cap	Central Flex (10%)
University (“U”)	30	+2	Workplace (“E”)	19	+2
Academic (“D”)	28	+2	Technical Shops* & Family Studies practical classes where equipment being used poses a safety hazard	19	+2
University & College (“M”)	28	+2	Essential, Pathways, Workways, Literacy, Learning Strategies, PAL/Transitions	15	+2
College (“C”)	28	+2	Co-op (each 1.0 credit assigned to a co-op teacher shall be deemed equivalent to a 1.0 pupil) <i>Please read article 13.10.03 of the Collective Agreement</i>	25	+2
Open (“O”) grade 11, 12 levels	27	+2			
Applied (“P”)	24	+2	Dual Credits	22 credits	+2
Open (“O”) grade 9, 10 levels			MSIP classes [there should be none of these this year]	31	+2
De-streamed (“W”) <b>OSSTF is NOT in agreement with the Board.</b>	27	+2	E-Learning Classes [in effect on Day 1]	35	0

\* *Grade 9 Integrated Technology courses where students use stationary powered equipment, compressed air tools, torches, hand-held power tools (designed to shape, cut, grind, or bore holes into materials), and/or equipment required by the Employer to have a “Stop” sign affixed to them shall be considered a class where “equipment being used poses a safety hazard”, regardless of the frequency and regularity of use of such tools or equipment*

<p><b>Step 1:</b> Identify the course assignment from the “<b>Course Type (with code)</b>” column. If you have a Multi-level or Multi-grade course (i.e. a combined course), use the <b>course type</b> that has the lowest “<b>Class Cap</b>” value.</p> <p><b>Step 2:</b> The corresponding value in the “<b>Class Cap</b>” column is the <b>MAXIMUM</b> number of students allowed in that class.</p>	<p><b>Check:</b> If your cap is within the central flex 10% (+2 flex), it must be noted by the Board and OSSTF, please keep track and let your Branch Steward know.</p> <p>You can only have 2 out of 3 classes (if full time) being pierced by the central flex (10%) per semester.</p>
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**COMPARE** the class cap with the actual class size. Do this on a regular basis.  
**Count ALL** students in your classes (registered, integrated, etc.)  
**INFORM** your Steward immediately of any class cap violation,

## Class caps are in effect as of

# Sept 19, 2022 (Sem 1) & Feb 16, 2023 (Sem 2)

(E-Learning Courses & MSIP: caps are in effect the **FIRST** day of each semester)