

TR Leger - Workload/Class Caps Calculation Sheet 2019-2020

In TR Leger, the potential of three types of classes exist:

Type 1 - Class where Independent Learning Modules (ILM) are solely used to deliver the curriculum to students – most common type of class. Article 13.10 does not apply, but max lessons/exams and students present, are limited.

Type 2 - Class where traditional “stand-up” teaching only exists (no ILM used to deliver curriculum). This includes Co-op and on-line courses. Maximum class sizes are in accordance with article 13.10.

Please note: *Class caps for TR Leger are in effect as of the first day of each semester.*

Type 3 - a “mixed” class of Type 1 and Type 2 above. Maximum class sizes in accordance with article 13.10 associated with the course whereby the curriculum is delivered in the traditional “stand-up” manner.

TYPE 1 (ILM delivery) – Class Cap and Workload Cap

Maximum class size of **28 students physically present, at any given time**. If you have more than 28 students in your ILM class on any given day, **e-mail** your Principal immediately, copied to the OSSTF District 26 office.

The maximum number of lessons, including examinations, (for all students on Day School or Independent Study registers, regardless of their age) a teacher shall correct during the school year shall be

[460 lessons] X [# of periods assigned to exclusively deliver ILM, per year]

460 x _____ = _____ maximum lessons/exams per year to be corrected (please keep track)

TYPE 2, TYPE 3 Class Caps

If you are assigned to a class whereby traditional “stand-up” teaching exists (as described in Type 2 above) or a mixed class exists (as described in Type 3 above), you must calculate your caps for that class. This calculation must be done each semester. This cap limits your workload. **These class caps do NOT ONLY APPLY to students physically present but also apply to ALL students (registered, present/absent, integrated, etc.)**

Course Type (with code)	Class Cap	Course Type (with code)	Class Cap
University (“U”)	30	Workplace (“E”)	19
Academic (“D”)	28	Technical Shops* & Family Studies practical classes where equipment being used poses a safety hazard	19
University & College (“M”)	28	Essential, Pathways, Workways, Literacy, Learning Strategies, PAL/Transitions	15
College (“C”)	28	Co-op (each 1.0 credit assigned to a co-op teacher shall be deemed equivalent to a 1.0 pupil) Please read article 13.10.03 of the Collective Agreement	25
Open (“O”) grade 11, 12 levels	27		
Applied (“P”)	24	Dual Credits	22 credits
Open (“O”) grade 9, 10 levels		MSIP classes	31

** Grade 9 Integrated Technology courses where students use stationary powered equipment, compressed air tools, torches, hand-held power tools (designed to shape, cut, grind, or bore holes into materials), and/or equipment required by the Employer to have a “Stop” sign affixed to them shall be considered a class where “equipment being used poses a safety hazard”, regardless of the frequency and regularity of use of such tools or equipment*

Step 1: Identify the course assignment from the “**Course Type (with code)**” column. If you have a Multi-level or Multi-grade course (i.e. a combined course), use the **course type** that has the lowest “**Class Cap**” value.

Step 2: The corresponding value in the “**Class Cap**” column is the **MAXIMUM** number of students allowed in that class.

Example 1: Full-time teacher (6 of 8). Assigned 6 periods of ILMs (type 1)

- Class size max: 28 students physically present at any given time in each of your periods of ILM classes
- $6 \times 460 = \text{max } 2760$ lessons (incl. exams) to correct in the year

Example 2: Full-time teacher (6 of 8). Assigned 2 periods of guidance, 4 periods of ILMs (type 1)

- Class size max: 28 students physically present at any given time in each of your periods of ILM classes
- $4 \times 460 = \text{max } 1840$ lessons (incl. exams) to correct in the year

Example 3: Full-time teacher (6 of 8). Assigned 3 periods of ILMs (type 1), 1 period “stand-up” (type 2) for on-line ENG 3U in semester 1, 1 period co-op (type 2) in semester 1, 1 period Shops (type 2) in semester 1.

- Class size max: 28 students physically present at any given time in each of your periods of ILM classes
- $3 \times 460 = \text{max } 1380$ lessons (incl. exams) to correct in the year
- Class cap calculation for on-line ENG 3U, Shops, and Co-op in semester 1

	Type of Course (use separate table for each semester)	Class Cap (from the table) Your class cannot exceed...
1	ENG 3U (type 2)	30
2	Co-op (type 2) <i>Please read article 13.10.03 of the Collective Agreement</i>	25
3	Shops (type 2)	19

Example 4: Full-time teacher (6 of 8). Assigned 5 periods of ILMs (type 1), 1 period mixed (type 3) Transitions in sem 1.

- Class size max: 28 students physically present at any given time in each of your ILM classes
- $5 \times 460 = \text{max } 2300$ lessons (incl. exams) to correct in the year
- Class cap calculation for Transitions in semester 1:

	Type of Course (use separate table for each semester)	Class Cap (from the table) Your class (includes ILM students if Type 3) cannot exceed...
1	Transitions (type 3 mixed with ILM)	15
2		
3		

- Transitions is a “mixed” class (type 3)...you have other students in the class taking ILMs (type 1). The [number of students registered for Transitions] + [the number of physical students present taking ILMs] **cannot exceed** (14+1) students. The lessons and exams you mark for these ILMs count towards your 2300 maximum.

# students registered in Transitions	# students physically present for ILM course, on each given day	Total class size
12	3	15
10	5	15
15	could never have any non-Transistion students	15